Exercise: Review of Current Practices to improve Efficiencies in Work Process

Example 1: Bring one example from your department you find cumbersome and would like to improve the workflow/process.

Example 2: Bring an example of a workflow or process you have streamlined to share with everyone.

Announcements

AP Staffing Changes
Earl Leaving MAE
Dimple moving out of AP in ECE
Bethany temping for Kati
Potential AP Specialist Position in Dean’s Office
New Assoc Dean Ahmed Elgamal 9/1/15

2015 -16 Recruitments
Dean proposing next year’s FTE’s next week
Asst recruitments separate from Assoc/Full
Next meeting OADEO will present
ID recruitment issues up front when possible
Excellence Recruitment
Joint hires

Updates to Website
New due dates for 15-16 have been posted
Revised policy on review periods
Layoff and Involuntary Reduction in Time
JSEOE BioBib
Recruitment Calendar

ELSA/Salary Compressions
Submit ELSA requests in September
Compression update
## Reminders

<table>
<thead>
<tr>
<th>Teaching Overload</th>
<th>- Teaching overloads - AP is asking for Dept. standards for teaching overload request</th>
<th>Tina</th>
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<tbody>
<tr>
<td>Instructional Teaching Workload</td>
<td>- Please review the worksheet and send me any documents or updates</td>
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| Submission | - Submission of Sabbatical Reports  
- Submission of Outside Professional Activities form  
Update blink listings with new titles | |
| Blink Updates | |
| Next Meeting | - August: Planned Meeting with ADEO to discuss new recruitment processes and procedures tentatively scheduled for Friday 8/14. | |